

**Park City School District
February 3, 2014
Regular Session 4:00 PM**

Members present

Maurice Hickey, Nancy Garrison, Tania Knauer, Julie Eihausen and JJ Ehlers

Staff Present:

Ember Conley, Todd Hauber and Lorie Pearce

Meeting called to order at 4:01 PM

Board President Knauer called the meeting to order at 4:04 PM. Student on the Board Emma Loudon led the pledge of allegiance.

Consent Calendar

Member Ehlers made the motion to approve the consent calendar as presented. Member Eihausen seconded the motion. Motion passed unanimously.

- A. Closed Minutes of January 20, 2015
- B. Regular Session Minutes of January 20, 2015
- C. Account Payable Registers of January 20, and January 21, 2015
- D. Personnel

LICENSED

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Nicole Kennedy	DO	School Nurse	Full-time

CLASSIFIED

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Bradley Gannon	TSES	Educational Technology Specialist	Full-time
Amy Klug	TSES	Inst. Asst. II – Reading	Part-time
Karen Surdell	MPES	Inst. Asst. II - Special Education	Part-time

Monthly Reports

PCEA - Jenny McKenna reported that as a membership group, they are encouraged with the discussion today and moving forward with negotiations.

PCCEA - Amy Jones stated that there is nothing to report, but they are excited about the interested based negotiations.

Student Council – Emma Loudon reported that the students are busy getting everything ready for The Winter Formal, which will be on February 28, 2015. There is now a gender-neutral restroom at the high school. Hockey game is tomorrow night.

Board Member - Member Eihausen meet with David Ure and Chris Robinson and they are interested in what the district is doing along the Kearns Campus. They would like to meet with the Master Planning Committee. They also want to talk about the surrounding districts. David Ure would like to talk about the way public comment is handled by the school board.

Member Knauer is asking if Board members would be available on February 13, 2015 to deliver certificates to students at the schools.

Superintendent Report

Superintendent Conley again reviewed the District mission and vision statement. Overarching goals are:

- Below proficient students meet grade level expectations and
 - High performing students and what we are doing to continue their growth and learning.
- Superintendent Goals for 2014-2015 is Successful implementation of District wide Professional Learning Model and PLC.

Performance pay was negotiated in 2012-2013. This has been implemented no and each school was to come up with a plan to determine if the \$500 will go to individuals.

Dr. Einhorn is being recognized for being asked to present at the National Conference, NAPE Equity Pipeline.

Employees are asking where are we with MindSet?

Restructure of After School Program

Legislative season has begun

Academic Language Workshop was held on January 30, and 45 community members attended.

We are continuing our work with Summit Community Power Works.

Student Recognition

Yasmin Cornejo is a recent graduate from Park City High School and she is now an instructional assistant at Trailside Elementary. Dr. Stewart said that it is dedicated teachers at the high school and Learning Center who form relationships with these kids and helps them graduate.

American Heart Association Recognition

Cassidie Fenton with the American Heart Association was before the Board to recognize the district and our schools for becoming Fit Friendly, and present the district with a CPR Kit. Cathy Hinshaw was recognized for her work with students and the Jump Rope and Hoops for Heart, raising over \$18,000. Chip Cook, Jeremy Ranch helped to raise over \$15,000. Nate Brown, and Jen Wheelwright, at Parley's Park, for the fourth year in a row, has been recognized as a school that has raised the most money in the U.S., raising over \$44,000. Dan Meir and Nate Brown run an amazing program at Trailside. They raised over \$19,000 for the American Heart Association.

February is Red Out month, and every Friday has been designated as red day, so everyone is encouraged to wear something red.

Apple Recognition

Park City School District Apple Distinguished Program

In September, Traci, Bob, Sam, Kathy, Summer and Superintendent Conley flew to Cupertino to visit Apple and begin working on becoming an Apple Distinguished District. Tonight Scott Elias, Chris Cofelt, and Matt Cooper, representatives from Apple were present to recognize the district. Apple recognizes outstanding programs and schools around the world for excellence in five areas: Visionary Leadership, Ongoing Professional Learning, Learning and Teaching, Innovative Teaching and Learning, Flexible Learning Environment.

Sam Thompson was recognized by Dr. Conley for his love of technology. Sam thanked the Technology Department for all that they do for the district.

Report:

Legislative Update

Todd stated that we are in the second week of the session. There were over 53 filed during the first week relating to education, and there are another 57 waiting to get filed. Some of the bills that he is watching include:

- HB49 Clean Fuel
- HB 54 Public Education Increase in Funding
- HB124 Education Background Check Amendments
- SB34 Charter Schools
- SB97 Equalization
- SB107 Computer Science Initiative

Discussion

Capital Outlay Presentation

Todd Hansen presented the preliminary capital outlay plan. A form was sent out to all principals and directors, and this is their wish list. The committee has walked through each of the buildings, and they will now meet to start reviewing the items. The committee will then prioritize the list and bring the final list back to the Board for review. Todd Hauber said that as the Master Planning Committee moves forward with recommendations, some of the expenses for the planner, and architect can come out of the capital fund.

Rubric for Student on the Board

Member Knauer reviewed the history for the student on the board rubric. This was to be used as a tool for the Board to review the Student on the Board based on the fact that the student does receive high school credit for their service on the Board.

Emma feels that it would be helpful for the student on the board if more direction was given for when the Board wants student input and which type of input, student council, student body etc.

Member Garrison stated that if a student was given an opportunity for a reflection it would be helpful for the Board and the student.

Member Eihausen feels that the writing assignment is rather heavy. Emma feels that this assignment would not be too difficult. And she would like to share the reflection with the Board.

Superintendent Conley asked Emma to take a closer look at the questions, and then provide feedback.

Budget Update

Todd has been working with principals to ensure that FTE's and payroll are correct. Next week he will be visiting with directors and administrators to review resources for next year. By February 20, each administrator will provide a budget request. During the March 3 meeting, the Board will have information regarding budget items or concerns. By law we have to have our budget adopted by June 22. By law the Superintendent has to submit a tentative budget by June 1.

If the Board were to hold a Truth in Taxation Hearing, the announcement would need to be made at the June meeting for an August hearing.

Member Garrison made an option to move Master Planning Update forward on the agenda.

Member Hickey seconded the motion. Motion passed unanimously.

Master Planning Update

Rory Murphy with the Master Planning Committee updated the Board on the progress. The committee now has city and county representatives at the meetings. Hoping to have UDOT representative present at the next few meetings to discuss the Kearns Blvd. issues.

Committee will meet next week to choose the planner and a Communication Specialist, and they will forward a recommendation to the Board. Todd explained the scope of work for a financial advisor. This person would need to be on board even if we don't do a bond because of their expertise and financial strategies. Todd reviewed Board Policy 4005, section 3, which states:

The Park City Board of Education shall appoint a purchasing agent. The purchasing agent shall be responsible to make procurements, solicit bids and proposals, enter into and administer contracts, and make written determinations for the District.

Todd is asking the Board allow him to put together a committee and get someone in place as soon as possible. This is a little different than the last two procurements where the Board has asked to see the scope of work.

Member Hickey is comfortable with having Todd Hauber work with a committee and hiring a financial advisor. He will then report back to the Board with full accountability.

Superintendent Conley stated that as we move forward, we need to let administrators do their job, and trust that they are following policy.

Member Hickey feels that having a third party involved and looking at the plan would be money well spent. He has full confidence that Todd can choose the appropriate firm.

Recommendation regarding the grade realignment seems to be an hour or two hour conversation at every meeting. This is getting clearer every day and some things are becoming very apparent. Jamie, Mark and Bob have spent time getting input from teachers and providing feedback to the committee. Even though we are not ready to give a recommendation tonight our recommendation is becoming clearer with every meeting.

Policy Committee

Superintendent Conley discussed the Policy Committee and the changes that the new committee make up has created. She is recommending that the Board discuss the research from Race to Relevance and the size of the current group and look at using sub committees. Tim McConnell shared his input for the Policy Committee. Conversations have taken place, and he feels that there has been a fairly effective plan for reviewing policies. While there have been a few policies that were problematic adding more eyes and ears, we are bogged down and it has become frustrating. The number of responsibilities on the Superintendent's plate can be a challenge. Some things have turn into more of a debate, rather than input and some felt left out of the process. Do we need to pull back on the numbers to see if we can get back into a more streamlines the process?

Superintendent Conley shared her experience in other district and said that some districts have the superintendent, board members, and legal counsel review policies and then bring them to the Board. The process varies, but our process seems very cumbersome. Highest paid district administrators are spending two or two and half hours on a committee that is not going anywhere.

Member Eihausen stated that policy is a Board responsibility so they need to review the process.

Member Hickey stated that when he was on the committee, there was a smaller group, and he doesn't think the Board gives up the responsibility, since all policies must come back to the Board for posting and adoption. We have policies that we are not enforcing. We need to look at the entire policy book and determine what should or should not be policy.

Member Eihausen stated that in looking at the Board Policy, we need to have a discussion on how the Board can develop policy, even though there are some that are generic, but we have to have a process in place for when there is a controversial policy.

Member Hickey would like the Cabinet and Superintendent to be given the ability to bring a policy to the Board if it needs to be addressed. Policies would go through the same discussion, posting and adoption process.

Decision

Travel Request (Baseball)

Lou Green, Park City High School Baseball Coach is asking permission to travel to St. George, Utah on March 5-7, 2015 with 35 students to play in a baseball tournament.

Member Hickey made a motion to approve the baseball travel request to St. George, Utah.

Member Eihausen seconded the motion. Motion passed unanimously.

Request for Statement of Qualifications for Communication Specialist

The Board reviewed the information for a Communications Specialist for the purpose of assisting in the master planning process.

Member Ehlers made a motion to accept the scope of work for the Communication Specialist as presented in BoardDocs. Member Eihausen seconded the motion. Motion passed unanimously.

Recommendation for Review Committee for Communication Specialist Procurement

The Board will appoint members from the Master Planning Committee to serve on the review committee for the Communication Specialists.

Member Ehlers made a motion to accept the following individuals to be on the review committee for the procurement of the Communication Specialist: Rory Murphy, Mark Parker, Bob O'Connor, Todd Hauber and Ember Conley. This committee will select the Communication Specialist and update the Board at the next Board meeting on March 3, 2015. Member Garrison seconded the motion. Motion passed unanimously.

Policies for Posting

Policy 11010 Property Rental

Todd Hauber reviewed the changes to Policy 11010 Property Rental and discussed the feedback that he has received. Todd is recommending that the Board post the policy as amended.

Member Eihausen made a motion to post policy 11010 Property Rental for public input including the amendments made today. Member Hickey seconded the motion. Motion passed unanimously.

Adjourn

Meeting adjourned at 6:16 p.m.

Member Ehlers made a motion to adjourn to Closed Session on February 10, 2015 at 8:30 am for the purpose of discussing negotiations. Member Garrison seconded the motion. President Knauer called for a roll call vote. Motion passed unanimously.

Tania Knauer, President

JJ Ehlers, Member

Maurice Hickey, Member

Nancy Garrison, Member

Julie Eihausen, Member

Todd Hauber, Business Administrator